



Office: 2 Ben Dalley Drive
Helensvale QLD 4212

Mailing Address: P.O. Box 769
Biggera Waters QLD 4216

Mobile: 0413 613 475

Maria Lee T/As Asset Sales & Rentals ABN: 30 649 265 957

Maria Lee - Principal/Licensee LIC: 3603444

Email: maria@assetsalesandrentals.com.au

Web: www.assetsalesandrentals.com.au

Tenant Application

Address of Property:

Lease Commencement Date:

Length of Lease:

PRIVACY DISCLOSURE STATEMENT

Personal Details

Full Name:

Date of Birth:

Phone:

Mobile:

Work Phone:

Email:

Driver's License No:

License State of Issue:

Vehicle Details (Cars, Motorbikes, Trailers, Boats etc.)

Total Number of Vehicles to be kept at the property during your Tenancy:

Type:

Make/Model:

Registration:

I acknowledge and accept the terms of the Privacy Statement:

Applicant Signature

Date



ASSET
Sales & Rentals

Rental History

Current Address:	
------------------	--

--	--

How long have you lived here?		Rent per week	
-------------------------------	--	---------------	--

Reason for leaving	
--------------------	--

Contact details of Property Manager or Property owner	Name:	
	Phone:	
	Email:	

Prior address – complete if you have lived at your current address for less than 12 months

Previous Address:	
-------------------	--

--	--

How long did you live there?		Rent per week	
------------------------------	--	---------------	--

Reason for leaving	
--------------------	--

Contact details of Property Manager or Property owner	Name:	
	Phone:	
	Email:	



Income Details

Paid Employment		Employer (Company name and address)	
Position			How long have you worked here?
Contact details of person who can verify your employment	Name:		
	Phone:		Email:
What is your take home pay?	\$ per week:	***Please provide proof of income	
Self Employment		Company name and address	
ABN			
Accountant's Details	Name:		
	Phone / Email:		

Other Income / Centrelink

Centrelink Benefit	Type of Benefit:	\$ per week:
Other income	Type of income:	\$ per week:
Total Weekly Income		

*****Please attach a copy of your Centrelink Income Statement or other**



Personal Referees

Contact details of unrelated people who can provide a personal reference for you.

Name:

Contact Number:

Name:

Contact Number:

Other details for the application

Will other people adults be living at the property? *If yes, these applicants must also complete an application and will be recorded as a tenant on the lease*

Please indicate number:

Yes: (How many)

No:

Will children under the age of 18 be living at the property? *Note, the lease requires a record of the total number of occupants at the residence*

Please indicate: Yes: (How many)

Age/s:

No:

Do you or any proposed occupants smoke?

Yes:

No:

Do you have any pets?

Yes:

No:

Type & Breed of Pet (e.g. dog, cat, bird, lizard, fish etc)

Age of Pet

Sex of Pet

De-sexed

Yes:

No:

Number of Pets

Microchipped

Yes:

No:

Applicants Current Address:

Personal Identification			
Documents Required		100 Points of Identification	
Current Australia Driver's Licence *Compulsory	40	Citizenship Certificate / Immigration Approval Certificate	70
Current Passport	70	Photographic Identification Card (18+ Card)	40
Utilities account with name and address matching current details	25	Current bank statement with name and address matching current details	25
Current Credit /EFTPOS Card	25	Centrelink Card	25
Medicare Card	25	Current Vehicle Registration with name and address matching current details	25

DECLARATION - Privacy Disclosure Statement

I hereby offer to rent the property from the Agent on behalf of the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord/agent. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and the weekly rent amount is within my financial capacity and I declare that I am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with TICA, TRA or NTD (National Tenancies Databases).

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Applicant's Signature:	Date:
------------------------	-------